

CTIF MEETING: FIRE PREVENTION COMMISSION

Time: from Monday, June 13th to Wednesday, June 15th 2016

Location: London Fire Brigade and South Wales Fire and Rescue Services

Meeting minutes

1. Fire prevention commission members/attendance list

Name	Organization	Country	Presence at the 2016 meeting
Ales Jug	Firefighters association of Slovenia	Slovenia	Yes
Hans Andersson	The Swedish Fire Protection Association	Sweden	Yes
Tatiana Eremina	International organization Women for Safety	Russia	No
Zoltan Hidas	National Directorate General for Disaster Management	Hungary	Yes
Janne Hovdenakk	Nordre Follo Brannvesen IKS	Norway	No
Jarkko Jäntti	The Finnish National Rescue Association	Finland	Yes
René Ruusunen	Copenhagen Fire Brigade	Denmark	No
Russ Sanders	National Fire Protection Association	USA	No
Natalia Tikhonova	International Scientific Innovational Centre of Construction and Fire Safety	Russia	No
Guy Weis	Fire brigade Luxembourg City	Luxembourg	No
Aurélien SABOURDY	Fédération nationale des sapeurs-pompiers de France	France	Yes

Day 1 – June 13, 2016 – London Fire Brigade

Welcomes and introductions

The commission members were welcomed by **Alan Brinson**, Executive director of European Fire Sprinkler Network, **Andy Hearn**, Deputy Assistant Commissioner – London Fire Brigade (LFB), **Adreana Parkin-Coates**, Business Support Manager – LFB, **Nick Coleshill**, Automatic Fire Suppression Coordinator, Business Support Group, Fire Safety Regulation - LFB and **Jonathan Conlan**, Fire Safety Surveyor at London Borough of Southwark.

Presentations

1. Alan Bronson presented a short lecture about the importance of fire sprinkler systems where he emphasized the residential systems. Mr. Bronson's talk was about: fire sprinkler codes and regulations, roles of fire brigade in fire sprinkler promotion, installation cost, etc. (see attachment 1).
2. Adreana Parkin-Coates introduces the role of building control body (private and governmental in UK) and the important role of fire safety engineering. Her presentation focuses on risk based inspection regimes and building fire safety related approval process (see attachment 2).
3. Nick Coleshill – presentation describes the sprinkler competition, run and organized by London Fire Brigade. In 2014 LFB provides 100000 GBP for competition (see attachment 3).
4. Jonathan Conlan introduces the Keetons- Specialized Housing project (see attachment 4)

Each presentation was followed by a discussion where the commission members shared their feedbacks and experiences.

In the afternoon we visited the Keetons, Specialized Housing Site (1-63 John Roll Way, Keeton's Road, Bermondsey, London, SE16 4SP).



Figure 1: Visit at London Fire Brigade

Day 2 and 3 – June 14 - 15, 2016 – South Wales Fire and Rescue Services

Second day meeting was organized and hosted by South Wales Fire and Rescue Services. Day started with the presentation prepared by Ritchie O'Connell (Director at the Fire Practice) who presented the current status and the Wales fire safety code development process (see attachment 5). Main focus in the presentation was about the residential sprinkler fire protection systems. According to Wales building act, from the beginning of 2016, sprinkler systems has to be fitted in all new and converted housing what is the building code unicum example. Presentation was followed with two site visits where we visited refurbished high rise building and single family home both with sprinkler installation.



Figure 2: During the visit of refurbished single family home

CTIF Fire Prevention Commission meeting – meeting notes

a. Minutes from 2015 meeting

The meeting notes of the 2015 meeting at NFPA were accepted as correct.

b. Questionnaire

Commission member discussed about existing questionnaire (first draft was prepared in 2013) and possibilities of extending it to at least the following areas: describing the aims for the survey, what are the CTIF member states expectations from the fire prevention commission (needs...), fire suppression measures – primarily domestic, fire prevention tools and methods, evacuation procedures from entertainment facilities, etc. Questionnaire must maximize user-friendliness. When completed, the questionnaire will be distributed through CTIF, CFPA and FEU member states.

Proposal 1: CTIF fire prevention commission will use an existing questionnaire where we'll add additional questions - tasks (commission) – deadline: September 30 – tasks – updated draft (Hans)

c. The commission opened a discussion about the importance of fire sprinkler protection and the importance of proper education and training for fire brigades. It was agreed to organize a webinar based seminar that will cover particular topics related to fire sprinkler suppression systems.

Proposal 2: CTIF Fire Prevention Commission will organize a webinar: Fire Sprinkler Systems from Fire Brigade Perspective - target group - fire chiefs and fire prevention officers - webinar will cover at least the following topics: - role of fire brigade while designing a sprinkler systems, general overview on sprinkler systems, risk reduction through installation of sprinkler systems, on site evaluation of sprinkler system, firefighters role in case of fire sprinkler operation, residential fire suppression systems, practical examples,...etc.

Draft version of webinar agenda will be prepared at the end of October 2016. Detailed agenda will be prepared after the commission on line meeting planned for November 2nd 2016. It is a plan to organize the Webinar at the beginning of year 2017. Detailed schedule will be discussed on November on line meeting.

- d. Commission members discussed E-learning project proposed in 2014 and 2015 meetings. In 2014 and 2015 we planned to prepare a backbone document with main topics that are from our perspective important for firefighters. The idea was to educate firefighters about different measures on active and passive fire protection systems (from firefighters perspective).

Proposal 3: E-learning – the commission decided to redirect the e-learning plan in a way to focus on webinars and special topics that with each webinar, we'll establish a set of documents (YouTube video, Power Point presentation) that can be used as a learning platform and will be posted on the CTIF web page.

- e. Entertainment assemblies (assemblies of the public gathered either indoors or outdoors for musical festivals, concerts, and other musical entertainment, etc.) – Commission members discuss the idea to prepare a document (guideline) focused on evacuation procedures from entertainment facilities. Fire prevention commission members are aware of the situation where occupant evacuation related requirements, codes and standards for entertainment facilities are not equally presented among the CTIF member states. Particularly in the member states with poor requirements, this could cause problems and endanger occupants and fire brigades.

Proposal 4: Entertainment assemblies – documents – fire prevention commission will collect available codes and standards that tackle evacuation from entertainment assemblies. The commission will prepare a summary of related documents and post it on the CTIF web page – until December 31 2016 – commission members

- f. Future plans and topics – according to issue e. and proposal 4. commission members decided that the main focus for the next year (2017) will be evacuation (requirements, drills, experiences, computer modelling, role of fire brigade, etc.).

Proposal 5:

CTIF Fire prevention commission annual topics:

2016 – (residential) fire suppression systems

2017 – Occupant evacuation

- g. Web page – in order to optimize and organize our work and materials, we'll contact the CTIF web page webmaster and ask for the data storage space.

Proposal 6: Check with the CTIF web page webmaster for available data storage space – tasks: Ales (e-mail was already sent to a webmaster)

- h. Plans for the next meeting

On line meeting (vide conference)

Proposal 7: Commission members decide that in the future we'll have two meetings per year: one virtual meeting (through video conference) and one annual meeting.

Video conference is planned for November 2nd 2016 at 1:00 PM GMT.

2017 annual meeting

Proposal 8: It was proposed to organize the 2017 annual meeting in France (with the support of Fédération nationale des sapeurs-pompiers de France). French CTIF Fire Prevention Commission member Mr. Aurélien SABOURDY will introduce the idea to Fédération nationale des sapeurs-pompiers de France.

2017 Annual meeting is planned for 24th week of year 2017 (June 12 to 16th).

- i. The chair of the Fire Prevention commission Ales Jug closed the meeting on Wednesday June 15th at 12.00.

Ljubljana, Slovenia, July 6th 2016

Ales Jug

