

# **CTIF MEETING**

## **- THE FIRE PREVENTION COMMISSION**

**Day: Thursday: From 19.5.2011, 13.00-17.00h to Friday 20.5.2011, 8.30-10.00**

**Place: Best Western Hotel Lovec, Bled**

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### **Meeting minutes**

#### 1. Welcome and opening of the meeting

The chair of the Fire Prevention commission Matti Orrainen opened the meeting at 13:00. President of the Firefighters Association of Gorenjska region (Bled belong to this region) Joze Smole welcomed the commission members and briefly presented Slovenia and local fire fighters organization.

#### 2. Presentation of the participants

Hans Andersson  
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Guy Weis  
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Chair of the meeting  
Matti Orrainen  
The Finnish National Rescue Association  
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### 3. Agenda for our meeting – Matti Orrainen

MO presented the agenda. There were no recommendations for changes or additional issues.

### 4. Minutes from our Leipzig meeting

- MO commented that the Information car forms and Fire Evacuation Drill guideline are ready for acceptance at CTIF general assembly in Bergen.
- Member from Luxembourg wants to review the guideline proposal. Their feedback is expected before the end of June.

### 5. Reports from different activities/meetings, CFPA guideline commission - Matti Orrainen

- MO and SP present a short report of hot work meeting in Slovenia.
- Presentation was followed with short discussion.
- MO stressed the importance of CFCA guidelines and explained that they can be translated and used locally. They can be found in CFPA web pages (<http://www.cfpa-e.org/>).

### 6. Statistic from building fires and fire deaths, - all

- MO and HA presented the information on the number of fire deaths in Finland and Sweden.
- Hans pointed a large number of fires in schools, while Matti reported on the Finnish desire to become the fire safest country among EU members.
- Presentations were followed with discussion of GW, AJ, MO, SP, IL and IN.
- MO presented SAFERA. It is home fire safety equipment that ensures that cooker use is safe without effecting normal cooking routines. Product details can be found here: <http://www.safera.fi/>

### 7. Examples of information cards, approval to publish them in web-sites – Ilpo Leino

- IL presented three versions of building fire information cards.
- Presentation was followed with discussion.
- IN pointed that Hungary has already established building fire information car. He will prepare short translation of Hungarian document.

8. Proposal for Handbook, approval?: Evacuation drill – Ales Jug
  - AJ presented the final version of Fire Evacuation Drill Guideline.
  - GW expressed the wish that he would like to review the guideline. He pointed out that all the guidelines have to have the same form and key terms.
  - AJ will add key terms in the document until the end of May.
  - MO pointed out that this guideline is CTIF guideline and not CFPA guideline.
  - Date for the document review has been extended to June 30.
9. Other ideas for new proposals – all
  - GW introduced two new Luxemburg guidelines that will be published in a recent future. First is Pre-incident planning, and the second is Performance based fire protection. Commission members agreed that the Pre-incident planning guideline is an important document for fire brigades. GW will prepare a short translation of new proposal.
  - Pre incident planning guideline is proposed to be a new guideline prepared by CTIF fire prevention commission.
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10. Any other business – all
  - RB introduced the one-year experience with 2010 Bulgarian fire safety act.
11. Next meetings
  - Next meeting will be in 24<sup>th</sup> week of year 2012 - from 14<sup>th</sup> to 15<sup>th</sup> of June 2012 in Stockholm.
12. Time limits until next meeting.
  - AJ will add key terms in the document until the end of May.
  - Date for the guideline review has been extended to June 30.
  - GW will prepare a short translation of new proposal: Pre-incident planning guideline. It'll be sent to MO.
  - IN will prepare short translation of Hungarian Building information document. It'll be sent to MO.